



Welcome to Early Discoveries Drop-in Care Program

We are so happy you chose us to help you with your drop-in care needs. We wanted to share some important information to help your family be prepared for your drop-in care day(s). Our hours of operation are 6:30 a.m. – 6:30 p.m. Below you will find a checklist of items that you should bring along with a tentative schedule for mealtimes. Each classroom has their own individualized classroom schedule with outdoor times and curriculum times. For more information, please visit our center website earlydiscoveriesil.com.

Supplies Needed - please label your child's items with their full name.

Extra change(s) of clothes, underwear, socks, shoes

Seasonal Outerwear: (Infants go out daily as their schedules allow, Toddlers – K-Prep go outside twice a day weather permitting):

- swimsuit, towel, sun hat
- jacket or coat
- snow pants, boots, gloves, hat, (please no scarves unless they are infinity scarves)
- **Diapers, wipes, ointments** (in tubes only) we must have a form on file
- Small cot blanket for toddlers, twos, preschool/k-prep
- Sleep sack for infants (We cannot use blankets in the cribs)

Comfort Items (if applicable):

- pacifier, stuffed toy, blanket, family photo

Rest times: Infants: according to their individual schedule, Toddlers/Young Preschool: 12:30 p.m. – 3:00 p.m. and Preschool/K-Prep: 1:00 p.m. – 3:00 p.m.

Menu: You can find our menu on our website earlydiscoveriesil.com - please note we do not allow outside food for Toddlers (15months) or older unless you have provided a Dr.'s Note.

Mealtimes: Breakfast 7:00 a.m. – 8 a.m., Second breakfast 8:30 a.m. – 9:30 a.m., Lunch Infants/Toddlers/Young Preschool: 11:00 a.m. – 12:00 p.m., Preschool/K-Prep 11:30 a.m. – 12:30 p.m. Times may vary slightly depending on classroom schedules and outside times.

Please notify the center of any allergies that your child may have. You must provide us with life- saving medication on the days that your child is scheduled for drop-in care and an action plan/medical plan.

Infant Food: Table food is provided. If your child is new to trying table foods, we ask that they try it at home before trying it at the center. A tip to help with sharing what your child can have is to print the menu and highlight the items your child can have. For infants 1-year and older milk is provided. If your child is under 1-year and they drink milk, we would need to be provided with a Dr.'s note to serve them milk.

We ask that all bottles are a pre-mixed formula or breast milk (please be sure the breast milk is not frozen as we use bottle warmers to warm the bottles)
Please note: If you are bringing in glass bottles, they must have a sleeve, or we are unable to use them.

Please label your child's bottles and jar food/cereal with their full name, number of ounces, and date.

How to reach us and who to reach out to:

Center phone number: 224-668-7532

To schedule drop-in care, please contact Jenny Gray jennifer.gray@abbott.com
Questions on required forms and tuition, please contact Patty Rinehart
patricia.rinehart@abbott.com

Infant/Toddler Instructional Coach: Rochelle Underwood
rochelle.underwood@abbott.com

Young Preschool and Preschool D&E wing Instructional Coach: Tracy Nava
tracy.nava@abbott.com

Preschool, Kindergarten Prep A&B wing, and Summer Camp/SchoolsOut
Instructional Coach: Lori Reinwald lorianne.reinwald@abbott.com

Payments:

Payment will need to be made online in the Family Info Center. We kindly ask that it be posted to the account before or on the day care is provided. The charge for the day is \$52 per child, per day.

We look forward to seeing you!